



# **FORWARD PLAN**

**1 August 2016 - 4 December 2016**

**Produced By:**

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West Offices  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 01/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Delivering a OnePlanetCouncil and new Carbon and Resource Management Plan

**Description:** Purpose of Report: To outline the proposed delivery framework for meeting the Council's recent commitment to be an OnePlanetCouncil. It will outline four key delivery strands and draft documents to ensure delivery:

- 1) draft OnePlanetCouncil Policy
- 2) draft OnePlanetCouncil Action Plan – Phase 1
- 3) new draft Integrated Impact Assessment ; and
- 4) OnePlanetCouncil Communication Plan.

The Executive Member will be asked to approve the Council's newly drafted Carbon and Resource Smart Management Plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Jacqui Warren  
jacqueline.warren@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Pedestrian Crossing Request Evaluation and Prioritisation Methodology

**Description:** Purpose of Report: To agree a methodology for evaluating and prioritising the list of pedestrian crossing improvement requests. The subsequent prioritised list will then be used to influence which sites are investigated, and implemented as appropriate, from future years' Transport Capital Programmes.

The Executive Member is asked to agree the recommendation as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Vose

andy.vose@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Safe Routes To School – The Village / Sheriff Hutton Rd, Strensall

**Description:** Purpose of Report: To report back the findings of a feasibility study into pedestrian safety at the junction of The Village and Sheriff Hutton Rd, Strensall. The report will also detail the results of consultation based on the recommendation of providing a vehicle activated sign on Sheriff Hutton Road.

The Executive Member is asked to consider the officer recommendations.

**Wards Affected:** Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Ben Potter  
ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 11/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objection received to amend the Traffic Regulation Order in respect of an amendment to the R16: St Benedict's Road Residents' Priority Parking Zone

**Description:** Purpose of Report: To consider the objection received to amend the Traffic Regulation Order in respect of an amendment to the R16: St Benedict's Road Residents' Priority Parking Zone.

The Executive Member is asked to consider whether to uphold, amend or over-rule the objection and proceed with the implementation of the order.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Sue Gill  
sue.gill@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance & Performance

**Meeting Date:** 15/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Applications for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of Report: To present applications to list White Rose House, Wheldrake and Grove House, Penley's Grove Street, as assets of community value.

The Executive Member is asked to decide whether the above properties should be added to the list of assets of community value.

**Wards Affected:** Guildhall Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance & Performance

**Lead Director:**

Director of Customer & Business Support Services

**Contact Details:**

Tim Bradley

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:** Contact report author

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economic Development and Community Engagement (Deputy Leader)

**Meeting Date:** 16/08/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Community Led Local Development

**Description:** Purpose of Report: This report will provide an update on progress towards the production of a Local Development Strategy in relation to submission of the next stage of the 4Community Growth York Community Led Local Development Project. The Executive Member will be asked to: • Recognise and endorse 4CommunityGrowthYork's Local Development Strategy developed in conjunction with the Local Action Group.

This decision has been slipped to a Deputy Leader Decision Session on 16 August to enable further work to be undertaken on the Strategy, prior to Member consideration.

**Wards Affected:** Clifton Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Westfield Ward

**Report Writer:** **Deadline for Report:**

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Mora Scaife  
mora.scaife@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

### Making Representations:

**Process:** Contact the report author

### Consultees:

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Finance & Performance Monitor

**Description:** Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell  
debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 Finance & Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 Capital Programme Monitor

**Description:** Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services  
emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Local Area Coordination in York

**Description:** Purpose of Report: To present an overview of progress to develop a model of Local Area Coordination in York, following the award of LGA funding.

Members are asked to note the progress made and approve the progression to the next stage of development, including the recruitment of Local Area Coordinators.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Adult Social Care and Health

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Will Boardman  
will.boardman@york.gov.uk

### Implications

**Level of Risk:** **Reason Key:**

**Making Representations:** Contact report author

**Process:** The Local Area Coordination approach is one of co-design with the local communities and partners. Over the initial stages of development, partners have been consulted through workshops to map out the range of existing provision in the area, and to develop the links between services, communities and individuals.

**Consultees:**

**Background Documents:** Local Area Coordination in York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Alcohol and Illicit Drug Treatment Service Re-commissioning

**Description:** Purpose of Report: This report outlines the proposed re-commissioning and procurement of adult alcohol and illicit drug treatment services. Members are asked to: a) agree the proposal to re-procure adult alcohol and illicit drug treatment. b) agree the methodology for the re-procurement.

This report will now be considered at 14 July Executive meeting in order to allow for further consideration of the financial implications.

This report has now been deferred to the Executive meeting on 25 August to allow officers further time to look at the financial implications and to provide further time to make a decision on future provision of services for young people

**Wards Affected:** All Wards

**Report Writer:** Leigh Bell **Deadline for Report:** 15/08/16

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Leigh Bell

leigh.bell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the



budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** The Health and Social Care Act (2012) outlined new statutory responsibilities to local authorities (LA) for the health of their populations. From the 1st April 2013 City of York Council assumed key responsibilities across the three domains of public health – health improvement, health protection and healthcare. Some elements of the treatment of problematic alcohol and drug users at this time became the responsibility of City of York Council. In York this responsibility is managed within the public health team governed by the Director of Public Health. The key elements of responsibility are set out in the government's alcohol and drug strategies and within the statutory responsibilities of the public health provision within local authorities. Some elements of the provision of alcohol and illicit drug treatment are statutory, alongside the required outcome set out in PHOF2.15. This requires local authorities to report on their achievement of providing services which enable customers to sustain abstinence from substance misuse post treatment.

The service provision of alcohol and illicit drug treatment is subject to regular consultation in a variety of ways. For the purposes of re-commissioning the following has taken place:

1. A time limited alcohol and Illicit drugs commission steering group formulated. This includes key partners and provides a forum for ongoing consultation leading up to procurement.
2. Service recipients and their families have been given opportunities to formally engage with the PH commissioning group.
3. Previous service recipients have been consulted in a series of forum events across the year.
4. Clinical practitioners have been engaged through the CCG
5. Partners and co-commissioners such as the OPCC and CCG have been formally engaged in a series of meetings to explore opportunities and thoughts on the format for re-commissioning.
6. Industry experts were consulted formally to assess the potential model for re-commissioning
7. Academic specialists were consulted and key academic research was searched to inform thinking.
8. Academic evaluation took place to inform the evaluation of the

current models and to highlight areas of improvement.

**Consultees:**

**Background Documents:** Alcohol and Illicit drug treatment service re-commissioning

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** 'A' Boards

**Description:** Purpose of Report: Further to the previous Executive decision to consult on the introduction of a Policy for 'A' Boards, Members are asked to consider implementation of a new policy and procedure.

**Wards Affected:** All Wards

**Report Writer:** Richard Bogg      **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Richard Bogg

richard.bogg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Please contact the report author.

### Consultees:

**Background Documents:** 'A' Boards

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Transport for the North Governance – latest position

**Description:** Purpose of Report: Transport for the North are proposing all Local Transport Authorities (LTAs) take through their decision making processes (this summer) to support the submission of a legislative proposal to go to Secretary of State in Autumn. A further decision will be required next year when draft legislation is proposed depending on how Secretary of State implements the process.

Members are asked to support this submission going forward.

**Wards Affected:** All Wards

**Report Writer:** Neil Ferris **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Neil Ferris, Director of City & Environmental Services

Tel: 01904 55 1448

neil.ferris@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made

as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact report author

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Transport for the North Governance – latest position

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 25/08/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Community Stadium Update Report

**Description:** Purpose of Report: To present and update on the community stadium project before final contracts are agreed.

Members are asked to note the update and agree to the terms of the contract.

**Wards Affected:** All Wards

**Report Writer:** Ian Floyd **Deadline for Report:** 15/08/16

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ian Floyd, Director of Customer and Business Support Services  
ian.floyd@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Communities Stadium Update Report

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/09/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 05/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Air Quality Update and Annual Status Report

**Description:** Purpose of Report: To provide an update on air quality in the city and progress made with implementation of Air Quality Action Plan 3 (AQAP3), following the submission of the Annual Status Report (ASR) to DEFRA. The report is provided for information only.

From June 2016, Government is introducing an ASR for local authorities in England. The key functions of the ASR are to provide a public-facing summary of the local air quality situation and the main air quality improvement measures being taken. The ASR also includes a technical report with more detailed information as well as monitoring/modelling of key pollutants.

The Executive Member is asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:**

In line with schedule 11 of the Environment Act, Local Authorities are required to consult with the following bodies regarding any 'air quality review':

- the Secretary of State;
- the appropriate new Agency;
- in England and Wales, the highway authority for any highway in the area to which the review or, as the case may be, the action plan or revision relates;
- every local authority whose area is contiguous to the authority's area;
- any county council in England whose area consists of or includes the whole or any part of the authority's area;
- any National Park authority for a National Park whose area



consists of or includes the whole or any part of the authority's area;

- such public authorities exercising functions in, or in the vicinity of, the authority's area as the authority may consider appropriate;

- such bodies appearing to the authority to be representative of persons with business interests in the area to which the review or action plan in question relates as the authority may consider appropriate;

- such other bodies or persons as the authority considers appropriate.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment

**Meeting Date:** 05/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Gulley Management Review Update

**Description:** Purpose of Report: To give an overview and update of the work that is in progress to deliver a review of the gulley management process and details further works that are required.

The Executive Member will be asked to consider the process detailed in the report and comment on its aims and approach and the requirement for future funding that will be developed as Capital Resource Allocation Model (CRAM) bids.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 08/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Petition: Lighting on Walmgate Stray

**Description:** Purpose of Report: The report will acknowledge receipt of the Petition received from 33 signatories in respect of asking "the Council to put lighting on the footpaths through Walmgate Stray".

The report will outline the officer recommendations in response to the petition for consideration and approval by the Executive Member.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 08/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Highways Digital Survey Proposals

**Description:** Purpose of Report: To give an overview of possibilities to improve our highway inspection, work identification and works realisation through the adoption of a remote survey and highway asset management system. A preferred product and route to procurement are detailed in the report.

The Executive Member is asked to consider the possibilities detailed in the report and comment on its aims and approach and endorse the route to procurement that has been identified.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 08/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Private Streets

**Description:** Purpose of Report: To review existing policy and procedures in light of additional capital provision in 2016/17 budget.

The Executive Member will be asked to approve the officer recommendation as outlined in the report.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport and Planning

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Richard Bogg

richard.bogg@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact report author.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 23/09/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Chapman's Pond: Management of Fishing Rights

**Description:** Purpose of Report: To consider a request from the Friends of Chapman's Pond to take on the management of fishing at Chapman/s Pond and to introduce a charge to fish.

The Executive Member will be asked to agree this new approach to the management of fishing at Chapman's Pond.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Dave Meigh  
dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultees: Friends of Chapman's Pond and Ward Members.

Written and attendance at meetings as required.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/09/16

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Proposals for the Freehold of Stonebow House

**Description:** Purpose of Report: The report will set out options to dispose of the freehold interest or extend the leasehold of Stonebow House. The existing lease with the Council only has 35 years left to run which would preclude the proposed redevelopment. A disposal of the freehold or extension of the leasehold; that reflects the commercial value, will allow the disused building to be brought back in to use, subject to planning.

The Executive is asked to consider the options as outlined in the report and to approve the preferred officer recommendation.

**Wards Affected:** Guildhall Ward

**Report Writer:** Andy Kerr  
**Lead Member:** Executive Member for Finance & Performance  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Andy Kerr  
andy.kerr@york.gov.uk

**Deadline for Report:** 19/09/16

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if

such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Internal - Finance and Property Services, with external valuation advice.

**Consultees:**

**Background Documents:** Proposals for the lease of Stonebow House

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/09/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Shareholder Committee - appointment and further arrangements

**Description:** Purpose of Report: To ask the Executive to appoint to the Shareholder Committee, the creation of which was agreed in June. It will also set out the detail of delegations in respect of company matters.

**Wards Affected:**

**Report Writer:** Andrew Docherty      **Deadline for Report:** 19/09/16  
**Lead Member:** Executive Member for Finance & Performance  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Andrew Docherty, Assistant Director Governance and ICT  
  
andrew.docherty@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Shareholder Committee - appointment and further arrangements

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 29/09/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** New Council Homes - Newbury Avenue

**Description:** Purpose of Report: To update Executive on the additional consultation undertaken following the decision in June 2015 to ask officers to revisit the development proposals for this site.

The report also outlines alternative options and asks Executive to instruct officers as to which scheme they wish officers to pursue.

**Wards Affected:** Westfield Ward

**Report Writer:** Steve Waddington **Deadline for Report:** 19/09/16

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Steve Waddington, Assistant Director Housing and Public Protection  
steve.waddington@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** New Council Homes - Newbury Avenue

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 17/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Monkgate Roundabout Cycle/Pedestrian Safety Scheme

**Description:** Purpose of Report: To inform the Executive Member of the results of consultation and to present a recommended option for consideration.

The Executive Member is asked to approve the recommended option for construction.

Due to an administrative error the incorrect date was allocated to this issue, it will now be considered on 13 October 2016. The appropriate approvals have previously been granted by Members.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Tom Blair  
tom.blair@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Place Services Capital Programme - 2016/17 Monitor 1 Report

**Description:** Purpose of Report: To set out progress to date on schemes in the 2016/17 Place Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projects.

The Executive Member is asked to approve the amendments to the 2016/17 Place Capital Programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Tony Clarke

tony.clarke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Heslington Lane - Danger Reduction Scheme

**Description:** Purpose of Report: To seek approval to proceed with the proposed danger reduction scheme.

The report will detail development of a danger reduction scheme on Heslington Lane, including consultation responses.

The Executive Member is asked to approve the scheme including advertisement of the necessary speed limit order.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Ben Potter

ben.potter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport and Planning

**Meeting Date:** 13/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Knavesmire Primary Safe Routes to School - Bishopthorpe Road near Campleshon Road junction - Pedestrian Crossing Improvements

**Description:** Purpose of Report: To seek approval to proceed with the implementation of an approved pedestrian crossing point, including the advertising of any required traffic regulation orders. This is being funded from the school safety block of this year's Transport Capital Programme.

This follows on from a report concerned with the receipt of a petition which was discussed at the Decision Session on 14 July 2016.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport and Planning

**Lead Director:**

Director of City & Environmental Services

**Contact Details:**

Louise Robinson

[louise.robinson@york.gov.uk](mailto:louise.robinson@york.gov.uk)

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

31/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/10/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Council Housing – New Operating Model Options Stock Option Appraisal

**Description:** Purpose of Report: As part of the council's wider review of its overall future operating model, all service areas within the council have been asked to undertake a review of their operating model.

This report recommends that we undertake a full housing stock options appraisal and at the same time develop tenant and staff panels and establish a ad-hoc cross party member scrutiny panel to consider the long term sustainability of the service and assess the different organisational governance models to support the final decision making process.

**Wards Affected:** All Wards

**Report Writer:** Tom Brittain **Deadline for Report:** 03/10/16

**Lead Member:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Lead Director:** Director of Adult Social Care (Acting)

**Contact Details:** Tom Brittain, Housing Operations Manager - City Team  
tom.brittain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Council Housing – New Operating Model Options Stock Option Appraisal

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 31/10/16

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Meeting Date:** 17/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on the Law relating to Private Rented Sector Housing

**Description:** Purpose of Report: To provide an update report to the Executive Member regarding the implementation of new laws introduced last year and proposed laws affecting the Private Rented Sector.

The Executive Member is asked to note the findings of officers and consider whether there are any amendments necessary to ensure that the laws are being implemented effectively.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader (incorporating Housing & Safer Neighbourhoods)

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Ruth Abbott

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Private Rented Sector landlords/agents and tenants

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on:

31/10/2016



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 21/10/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Improving York's Parks and Gardens

**Description:** Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure & Tourism

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12//16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Education, Children and Young People

**Meeting Date:** 22/11/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Arts Education Service

**Description:** Purpose of Report: This report concerns the future of the York Arts Education Service.

The Executive Member is asked to agree to a new delivery model for York Arts Education Service subject to presentation of an appropriate business plan.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Education, Children and Young People

**Lead Director:** Director of Children's Services, Education and Skills

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Contact report author

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/11/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators Mid Year Review

**Description:** Purpose of Report: To provide Members with an update on the treasury management position.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

To have a more even reporting cycle during the financial year this item has been deferred from 13 October Executive to 24 November.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/11/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management and Prudential Indicators Mid Year Review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/11/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q2 Finance and Performance Monitor

**Description:** Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

To have a more even reporting cycle during the financial year this item has been deferred from 13 October Executive to 24 November.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 14/11/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q2 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/12/16

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 24/11/16

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q2 Capital Programme Monitor

**Description:** Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues and recommend to full Council any changes as appropriate.

To have a more even reporting cycle during the financial year this item has been deferred from 13 October Executive to 24 November.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 14/11/16

**Lead Member:** Executive Member for Finance & Performance

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q2 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/12/16

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure & Tourism

**Meeting Date:** 25/11/16

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Management of Allotments

**Description:** Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member will be asked to agree to a new delivery model for the Allotments Service subject to presentation of an appropriate business plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/12/16